

Grant Program

The Deerfield District 109 Education Foundation, in cooperation with Deerfield Schools District 109, is offering members of the school community the opportunity to apply for grants of up to \$1,000. Our goal is to fund innovative programs, enhance facilities, and support activities that create educational opportunities beyond the scope of the financial resources available to the school district.

Proposals may be submitted for consideration throughout the year. Applications are considered on a first come, first serve basis, and weighed on their own merits. Funds are limited, so don't delay. You may address questions to Bobbi Taormina at 847-945-1844 x7240 or btaormina@dps109.org.

Selection Criteria

Reviewers will consider the following criteria as they read your application:

- Proposals should be typed and well written.
- State your goal(s) clearly and outline specific objectives for accomplishing the goal(s).
- Summarize your innovative educational project.
- Give a specific timeline for completing the project.
- Specify educational outcomes of the project.
- Show how you will evaluate the success of your proposed project.
- If a similar project has received funding from the Foundation in the past, provide a rationale for repeating this project.
- Explain your budget request and give sufficient detail for all necessary expenses.
- Describe how you will share the results of your work throughout the district.
- Explain the impact this project will have on students and staff throughout the district if it is replicated.

Proposal Outline

Please use the following outline for your proposal. Be sure to include information for all parts of the outline.

- I. **Grant Proposal:** Summarize the goals, objectives, activities, and outcomes of your proposal.
- II. **Project Impact:** Explain how this project may be replicated and its impact on students and staff throughout the district.
- III. **Timeline:** List target dates for completion of major parts of your project. The timeline should be realistic and “doable” within a determined time frame.
- IV. **Spreading the Word:** Explain how you will disseminate the results of your project throughout the district.

- V. **Prior Funding:** If a similar project has received funding from the Foundation in the past, provide a rationale for repeating the project.

- VI. **Proposed Budget:** List your general budget. Include costs of materials and equipment you will need and where you will want to purchase materials and equipment. Make sure your budget has sufficient detail.

Follow-Up Report

After you complete your project, please submit a report addressing the following questions. Failure to submit a report and receipts may adversely affect future funding requests.

- I. Did the project meet the educational outcomes set forth in your proposal? Explain.

- II. What modifications would you recommend if you or others replicated this project?

- III. How have you disseminated this information throughout the district? (Please attach memos, press releases, etc., as appropriate.)

- IV. Attach copies of all receipts.

- V. How have you disseminated information about the Foundation's support of this project?