

Admin Assistant - 10 Month

July

Mon	Tue	Wed	Thur	Fri	Total
		1	2	X	0
6	7	8	9	10	0
13	14	15	16	17	0
20	21	22	23	24	0
27	28	29	30	31	0
Monthly Total					0
Wednesday ER's					0.0

August

Mon	Tue	Wed	Thur	Fri	Total
3	4	5	6	7	0
NT	NT	NT	NT	14	5
&17	&18	(^19	20	21	5
24	25	26	27	28	5
31					1
Monthly Total					16
Wednesday ER's					1.0

September

Mon	Tue	Wed	Thur	Fri	Total
	1	2	3	4	4
X	8	9	10	11	4
14	15	16	17	18	5
21	22	23	24	25	5
X	29	30			2
Monthly Total					20
Wednesday ER's					5.0

October

Mon	Tue	Wed	Thur	Fri	Total
			1	2	2
5	6	7	8	9	5
X	13	14	15	16	4
19	20	21	22	23	5
26	27	28	29	30	5
Monthly Total					21
Wednesday ER's					4.0

November

Mon	Tue	Wed	Thur	Fri	Total
2	X	4	5	6	4
9	10	X	12	13	4
16	17	18	19	20	5
23	X	X	X	X	1
30					1
Monthly Total					15
Wednesday ER's					2.0

December

Mon	Tue	Wed	Thur	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	18	5
X	X	X	X	X	0
X	X	X	X		0
Monthly Total					14
Wednesday ER's					3.0

January

Mon	Tue	Wed	Thur	Fri	Total
				X	0
4	5	6	7	8	5
11	12	13	14	15	5
X	19	20	21	22	4
25	26	27	28	29	5
Monthly Total					19
Wednesday ER's					4.0

February

Mon	Tue	Wed	Thur	Fri	Total
1	2	3	4	5	5
8	9	10	11	12	5
X		17	18	19	4
22	23	24	25	26	5
					0
Monthly Total					19
Wednesday ER's					4.0

March

Mon	Tue	Wed	Thur	Fri	Total
1	2	3	4	5	5
8	9	10	11	12	5
15	16	17	18	19	5
X	X	X	X	X	0
29	30	31			3
Monthly Total					18
Wednesday ER's					4.0

April

Mon	Tue	Wed	Thur	Fri	Total
			1	X	1
5	6	7	8	9	5
12	13	14	15	16	5
19	20	21	22	23	5
26	27	28	29	30	5
Monthly Total					21
Wednesday ER's					4.0

May

Mon	Tue	Wed	Thur	Fri	Total
3	4	5	6	7	5
10	11	12	13	14	5
17	18	19	20	21	5
24	25	26	27	28	5
X					0
Monthly Total					20
Wednesday ER's					4.0

June

Mon	Tue	Wed	Thur	Fri	Total
	1	2	3	(^4)	4
#7	#8	#9	#10	#11	2
14	15	16	17	18	0
21	22	23	24	25	0
28	29	30			0
Monthly Total					6
Wednesday ER's					1.0

Legal Public Holidays

- 1. Independence Day Jul. 3
- 2. Labor Day Sept. 7
- 3. Columbus Day Oct. 12
- 4. Election Day Nov. 3
- 5. Veterans Day Nov. 11
- 6. Thanksgiving Day Nov. 26
- 7. Christmas Day Dec. 25
- 8. New Year's Day Jan. 1
- 9. M.L. King Birthday Jan. 18
- 10. President's Day Feb. 15
- 11. Memorial Day May 31

Not in Attendance

- 12. Rosh Hashanah Sept. 28
- 13. Before Thanksgiving Nov. 25
- 14. After Thanksgiving Nov. 27
- 15. Good Friday Apr. 2

Calendar Legend

- New Teacher Orientation NT
- School Begins (
- Do Not Work X
- Half Day Inservice (PM) ^
- Full Day P/T Conference *
- Institute Days &
- School Closes)
- Emergency Days if needed #

Winter Break

December 21, 2020 - January 4, 2021

Spring Break

March 22, 2021 - March 29, 2021

Start Date:	8/10/2020
End Date:	6/8/2021
Days Worked:	189.00
Days x 7.0	153.00
Days x 6.5	36.00
Paid Holidays:	11.00
Total Paid Days:	200.00
Hours at Work:	
153.0 Days x 8.0	1224.00
36.0 Days x 7.5	270.00
Hours Paid:	
153.0 Days x 7.0	1071.00
36.0 Days x 6.5	234.00
Total Paid Hours, Incl. Holidays	1382.00