

Calendar 2023-2024

Community Calendar Approved 11/17/2022

Administrative Assistant - 10-Month

July

Mon	Tue	Wed	Thur	Fri	Total
3	X	5	6	7	0
10	11	12	13	14	0
17	18	19	20	21	0
24	25	26	27	28	0
31					0
Monthly Total					0
Wednesday ER's					0.0

August

Mon	Tue	Wed	Thur	Fri	Total
	1	2	3	4	0
NT	NT	NT	NT	11	0
14	15	16	&17	&18	2
(^21	22	23	24	25	5
28	29	30	31		4
Monthly Total					11
Wednesday ER's					2.0

September

Mon	Tue	Wed	Thur	Fri	Total
				1	1
X	5	6	7	8	4
11	12	13	14	15	5
18	19	20	21	22	5
X	26	27	28	29	4
Monthly Total					19
Wednesday ER's					4.0

October

Mon	Tue	Wed	Thur	Fri	Total
2	3	4	5	6	5
X	10	11	12	13	4
16	17	18	19	20	5
23	24	25	*26	**27	4.5
30	31				2
Monthly Total					20.5
Wednesday ER's					4.0

November

Mon	Tue	Wed	Thur	Fri	Total
		1	2	3	3
6	7	8	9	X	4
13	14	15	16	17	5
20	21	X	X	X	2
27	28	29	30		4
Monthly Total					18
Wednesday ER's					4.0

December

Mon	Tue	Wed	Thur	Fri	Total
				1	1
4	5	6	7	8	5
11	12	13	14	15	5
18	19	20	X	X	3
X	X	X	X	X	0
Monthly Total					14
Wednesday ER's					2.0

January

Mon	Tue	Wed	Thur	Fri	Total
X	X	X	X	X	0
&8	9	10	11	12	5
X	16	17	18	19	4
22	23	24	25	26	5
29	30	31			3
Monthly Total					17
Wednesday ER's					4.0

February

Mon	Tue	Wed	Thur	Fri	Total
			1	2	2
5	6	7	8	9	5
12	13	14	15		5
#X	20	21	22	23	4
26	27	28	29		4
Monthly Total					20
Wednesday ER's					4.0

March

Mon	Tue	Wed	Thur	Fri	Total
				1	1
#X	5	6	7	8	4
11	12	13	14	15	5
18	19	20	*21	**22	4.5
X	X	X	X	X	0
Monthly Total					14.5
Wednesday ER's					3.0

April

Mon	Tue	Wed	Thur	Fri	Total
X	2	3	4	5	4
8	9	10	11	12	5
15	16	17	18	19	5
22	23	24	25	26	5
29	30				2
Monthly Total					21
Wednesday ER's					4.0

May

Mon	Tue	Wed	Thur	Fri	Total
		1	2	3	3
6	7	8	9	10	5
13	14	15	16	17	5
20	21	22	23	24	5
X	28	29	30	31	4
Monthly Total					22
Wednesday ER's					5.0

June

Mon	Tue	Wed	Thur	Fri	Total
3	4	5	6	^7	5
#10	#11	#12	#13	#14	0
17	18	X	20	21	0
24	25	26	27	28	0
					0
Monthly Total					5
Wednesday ER's					0.0

Legal Public Holidays

- 1. Independence Day Jul. 4
- 2. Labor Day Sept. 4
- 3. Columbus Day Oct. 9
- 4. Veterans Day Obs. Nov. 10
- 5. Thanksgiving Day Nov. 23
- 6. Christmas Day Dec. 25
- 7. New Year's Day Jan. 1
- 8. M.L. King's Birthday Jan. 15
- 9. President's Day Feb. 19
- 10. C. Pulaski's Birthday Mar. 4
- 11. Memorial Day May 27
- 12. Juneteenth Day June 19

Not in Attendance

- 13. Rosh Hashanah Sept. 25
- 14. Before Thanksgiving Nov. 22
- 15. After Thanksgiving Nov. 24
- 16. Good Friday Mar. 29

Calendar Legend

- New Teacher Orientation NT
- School Begins (
- Do Not Work X
- Half Day Inservice (PM) ^
- Parent Teacher Conferences *
 - PM/Evening (Students 1/2 Day AM)
- Parent Teacher Conferences **
 - AM (Students Not Present)
- Institute Days &
- School Closes)
- Emergency Days if needed #

Winter Break

December 21, 2023 - January 7, 2024

Spring Break

March 25, 2024 - April 1, 2024

Start Date:	8/10/2023
End Date:	6/9/2024
Days Worked:	182.00
Days x 7.0	153.00
Days x 6.5	36.00
Paid Holidays:	11.00
Total Paid Days:	193.00
Hours at Work:	
153.0 Days x 8.0	####
36.0 Days x 7.5	270.00
Hours Paid:	
153.0 Days x 7.0	####
36.0 Days x 6.5	234.00
Total Paid Hours, Incl. Holidays	1382.00